

Patricia Willis

Freelance Copywriter

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FREELANCE WRITING AGREEMENT

THIS AGREEMENT is between Patricia Willis, DBA PL Willis ("Freelancer") 8002 NE Hwy 99, Suite 112, Vancouver, Washington, USA 98665 and Super Cool Business ("Client") Located Somewhere in the World.

Effective Date: February 23, 2018

Assignment: Freelancer will write some amazing copy (description of project here) for Client's (website, blog, business journal, social media account, etc.) Client will provide access to promotional materials, background research, and the names and numbers of influencers to be interviewed for this project. (or the Freelancer shall, and a higher rate will be negotiated to cover this additional cost.)

The project will begin on (set date). The first draft for Client's review will be delivered by (email, Dropbox, BaseCamp, whatever) no later than (set date). The final draft of the project is due by (set date)

**Editing and
Revision:**

At any time during the writing process, the Client may suggest changes to structure, content, style, or tone of copy. Freelancer will integrate these changes in a timely fashion.

Once the writing process is complete and the final draft is returned, Client will review copy and may request revisions for up to 30 days at no additional cost. Updates to copy or rewrites of content after 30 days will incur an additional charge to be determined at the time of request.

Writing Fee:

The above described pieces will be billed at \$XXX.00 USD. 33% or \$XXX.00 of this fee is due at the time of contract acceptance, prior to work beginning. An additional 33% or \$XXX.00 will be due when the first draft

is submitted for Client review. The balance of the agreed-upon contracted fee will be due upon final acceptance. Payment will be made by Client via (paypal, check, cash, money order, mule, barter, whatever you've agreed on)

No expenses, travel or otherwise, are included as part of this agreement.

Rights and

Usage:

Upon completion and acceptance of the (content), Client will retain all rights to the content in any language and in all forms including print and online for the purposes of distribution in perpetuity with no additional payment due to the Freelancer.

Contract:

It is understood that Freelancer is an independent contractor and will not at any point be considered an employee of the Client including, but not limited to, employment benefits and income tax withholding.

Confidentiality:

Freelancer agrees that, during the course of the Freelancer's duties, Freelancer may have access to proprietary information, trade secrets, data, and research secrets belonging to the Client and their suppliers. Freelancer agrees to hold this information in confidence. Client agrees that the Freelancer shall not be held liable for any breach resulting from third parties releasing such confidential information, should it exist.

General:

The laws of the State of Washington (USA) where Freelancer resides shall govern this agreement and any legal decision required to resolve a dispute of this agreement shall be made by a legal body in therein.

Patricia (PL) Willis (Freelancer)

Client

Signature: _____

Signature: _____

Date: _____

Date: _____